Ballard High School PTSA 2020-21 Standing Rules

1. The name of the PTSA unit shall be known as the Ballard High School, Seattle Council Local Unit Number 6.15.460

2. This unit was incorporated as a nonprofit corporation in the State of Washington on March 13, 1985. It is also tax exempt under IRS Code 501(c)(3).

3. The membership service fees of this unit shall be $10.00 per adult. For Student/Staff membership service fees shall be $8. For a two Parent/Guardian (not including students) membership service fees shall be $20.00. For a Community member service fees shall be $10.

4. The nominating committee shall be elected on or before March 31.

5. The elected officers of this unit shall be: President(s), Vice President(s), Secretary, and Treasurer, who shall comprise the Executive Committee. Officers shall be elected by May 15.

6. The Executive Board shall consist of the elected officers, Principal, and chairs of the Membership, Volunteer, Legislative and Nominating Committees, FACE (Family and Community Engagement) Chair, as well as representatives to the Building Leadership Team. Each member of the Executive Board shall have an individual vote.

7. All officers and Executive Board members shall be current PTSA members.

8. General membership meetings of this unit shall be held at least three (3) times per year, beginning in September. Executive Board meetings shall be held monthly beginning in September.

9. Voting delegates to the Seattle Council PTSA shall be the President and three authorized delegates.

10. The standing rules shall be adopted annually by a majority vote at the General PTSA meeting in September. The standing rules may be amended at any regular general membership meeting by two-thirds (2/3) vote, or if fifteen days notice is given, by a majority vote.

11. The budget of this unit shall be approved by the membership at the last general meeting of the prior fiscal year in May. (Fiscal year starts July 1 and ends June 30.)

12. Authority is given to the Executive Board to reallocate funds within the approved budget without vote of the general membership.


14. The quorum for this unit shall be one member more than half of the Executive Board members.

15. This unit shall be an affiliate of the Seattle Council PTSA, the Washington State PTA, and the National PTA. This unit shall follow the guidelines and by-laws of the Washington State PTA, where they are not inconsistent with the standing rules.

16. When necessary or as a normal order of operation, BHS PTSA may conduct relevant business via app or web based video service and allow online voting tool and/or by mail for election of the nominating committee, officers and approval of annual budgets.